

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	PUBLIC WORKS/WATER AND WASTEWATER UTILITY DEPARTMENT	Amount	AS NEEDED
Division		Account #	VARIOUS
Subject:	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF CASSELBERRY CONTRACT RFP 2023-1027 FOR GENERATOR MAINTENANCE AND REPAIR		
Presenter:	Matthew Mancill, Director of Public Works		
Attachments:	1. Resolution 2. Piggyback Contract 3. Public Works Generator List 4. Utilities Generator List		
Background:	Council Priority: B. Safe & Reliable Services The City of Palm Coast Public Works Facilities Maintenance and Utility Wastewater Pumping divisions are seeking approval to piggyback the City of Casselberry, Florida's Contract RFP # 2023-1027 with Alternative Power Solutions, Inc. for the scheduled maintenance and as-needed repair work of the City's facilities' generators. The existing piggybacked contract with the same vendor will expire on August 12th, 2023. Benefits of Piggybacking: Piggybacking the contract will allow the City of Palm Coast to maintain the generator maintenance and repair service with the current vendor, which has been providing satisfactory services. Piggybacking also offers the advantage of obtaining better pricing compared to independently soliciting bids. By piggybacking on the existing contract, the City of Palm Coast can continue to receive essential generator maintenance and repair services while benefiting from competitive pricing and streamlined procurement processes. Contract Details: The piggybacked contract will be effective from the expiration of the current contract (August 12th, 2023) through August 12th, 2026. The underlying contract with Alternative Power Solutions, Inc. is based on a per-unit price basis. Purchases will be made on an as-needed basis using budgeted funds appropriated by the City Council. Funding: The Fiscal Year 2024 budget includes available funding in the City's Facilities Maintenance and Utility Wastewater Pumping budgets to cover the costs of scheduled generator		

maintenance and as-needed repairs. City staff estimates that the City will spend over \$50,000.00 annually under this piggyback contract.

Source of Funds Worksheet FY 2024

Facilities Maintenance - Other Contractual

Services Fund 65035012-034000	\$7,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$7,000.00

Facilities Fire - Other Contractual

Services Fund 65035012-034000-99042	\$6,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$6,000.00

Facilities Maintenance - Repair and Maintenance

Services Fund 65035012-046000	\$5,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$5,000.00

Facilities Fire - Repair and Maintenance

Services Fund 65035012-046000-99042	\$2,500.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$2,500.00

Wastewater Pumping - Other Contractual

Services Fund 54019081-034000	\$125,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$125,000.00

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF CASSELBERRY CONTRACT RFP 2023-1027 FOR GENERATOR MAINTENANCE AND REPAIR