

# City of Palm Coast, Florida Agenda Item

**Agenda Date:** September 19, 2023

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	CODE ENFORCEMENT	<b>Account #</b>
<b>Subject</b>	APPOINT FOUR (4) REGULAR MEMBERS AND TWO (2) ALTERNATE MEMBERS TO THE CODE ENFORCEMENT BOARD	
<b>Presenter:</b>	Virginia Smith, Land Management Administrator	
<b>Attachments:</b>	1. Code Board Applications	
<b>Background:</b>	<p>The terms of four regular Code Board Members, Gennaro Arcamone, Vincent Sullivan, Charles Dean Roberts, and Larry Pulos, expire September 30, 2023. In addition to the expired regular term seats, this agenda item is to also appoint to the two vacant alternate seats. Mr. Vincent Sullivan did not want to renew his seat on the Board. However, Mr. Roberts, Mr. Arcamone, and Mr. Pulos have reapplied.</p> <p>Code of Ordinances Section 2-202 - Intent. It is the intent of this division (Code Enforcement Board), to promote, protect and improve the health, safety and welfare of the citizens of the City by authorizing the creation of administrative boards with authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective and inexpensive method of enforcing any codes and ordinances in force in the City, where a pending, or repeated violation continues to exist.</p> <p>Section 2-205 - Code Enforcement Board Organization.</p> <p>(a) Members; qualifications. The City Council shall appoint a Code Enforcement Board with seven regular members and two alternate members who shall vote only when a regular member is unable to attend a meeting or hear a particular case or does not sit during a particular time of a meeting, which alternate members may attend meetings and sit without participating or voting with regard to other hearings. Each member shall be confirmed by the entire City Council. Members of the Enforcement Board shall be residents of the City and appointments shall be made on the basis of experience or interest in the subject matter jurisdiction of the Code Enforcement Board in the sole discretion of the City Council. The composition of the Enforcement Board shall, whenever possible, include an architect, a businessperson, an engineer, a general contractor, a subcontractor and a realtor.</p> <p>Section 2-2(a)(1) says, "All appointees shall be limited to two consecutive terms of office on the same body unless the City Council by a four-fifths vote determines that it is in the best interests of the City to appoint a person to a term of office exceeding that limitation."</p> <p>Under Florida Statute 162.05(3)(b)(3), Code Enforcement Board terms are for three years. Advertisements were published in the Flagler News-Tribune, the Palm Coast Observer, posted</p>	

on the City's website and social media sites.

CONTINUING MEMBERS	DISTRICT	TERM EXPIRES	OCCUPATION
Dodzik, Andrew	4	2024	Civil Engineer
Mugford, Norman	4	2024	Alarm Co.
Wright, Geraldine	3	2024	Office Chief CAFDOT

POSITIONS FOR APPOINTMENT	DISTRICT	TERM EXPIRES	OCCUPATION
Arcamone, Gennaro	4	2023	Ret. Property Mgmt.
Pulos, Larry	4	2023	Business Owner
Roberts, Charles Dean	2	2023	Ret. Sales Representative
Sullivan, Vincent	1	2023	Attorney

APPLICATIONS	DISTRICT	OCCUPATION
Andrejczyk, Jonathan	2	Tax Compliance Manager
*Arcamone, Gennaro	4	Ret. Property Mgmt.
**Roberts, Charles Dean	2	Ret. Sales Representative
*Pulos, Larry	4	Business Owner
Stancel, Dana Mark	3	Ret. Postal Worker
Zucca, Merritt	1	Realtor

\*Mr. Arcamone and Mr. Pulos have each completed one term and would like to be reappointed to the board.

\*\*Mr. Roberts has completed 4 terms and would like to be reappointed to the board. However, Mr. Roberts would require a four-fifths vote to be reappointed to the board.

Background screening has been performed on all applicants; the reports are available in the Human Resources department.

**Recommended Action:  
APPOINT FOUR (4) REGULAR MEMBERS AND TWO (2) ALTERNATE MEMBERS TO THE  
CODE ENFORCEMENT BOARD**