

City of Palm Coast, Florida Agenda Item

Agenda Date: January 2, 2024

<p>Department PUBLIC WORKS</p> <p>Divisions</p>	<p>Amount</p> <p>Account #s</p>	<p>AS NEEDED PER APPROVED BUDGET</p> <p>65035012-034000, 65035012-034000-99042</p>
<p>Subject: RESOLUTION 2024-XX APPROVING SOURCEWELL STATE OF MINNESOTA CONTRACT RFP #042821 WITH ORKIN, LLC FOR PEST CONTROL SERVICES</p>		
<p>Presenter: Matthew Mancill, Director of Public Works</p>		
<p>Attachments:</p> <ol style="list-style-type: none"> 1. Resolution 2. Executive Summary 		
<p>Background: Council Priority: B. Safe & Reliable Services</p> <p>The City of Palm Coast’s Public Works department is seeking approval to piggyback Sourcewell State of Minnesota’s Contract RFP #042821 with Orkin, LLC for scheduled and as needed pest control services.</p> <p>As per Ordinance 2021-23, Sec. 2-26, City Council approval shall be required for all contracts and bid awards, piggybacking awards, and sole source awards with an estimated value greater than or equal to fifty thousand dollars (\$50,000.00).</p> <p>Benefits of Piggybacking: Piggybacking the contract will allow the City of Palm Coast to maintain the grounds of City facilities with pest mitigation and control. Piggybacking also offers the advantage of obtaining better pricing compared to independently soliciting bids. By piggybacking this contract, the City of Palm Coast can continue to benefit from competitive pricing and streamlined procurement processes. Improved safety will also be another benefit, as pest infestations pose health hazards and can even damage the integrity of a facility. City employees will also maintain increased workplace comfort and productivity as pests such as insects and bugs will be under control.</p> <p>Contract Details: The piggybacked contract will be effective from the approved date through June 18, 2025, with 1 additional 1-year renewal. The piggyback contract with Orkin, LLC is based on a per unit price basis. Purchases will be made on an as-needed basis using budgeted funds appropriated by the City Council.</p>		

Funding:

City staff will make purchases on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2024 budget includes available funding in the City's Facilities Maintenance and Facilities Fire budgets to cover the costs of pest control services. Additional funding details are included on the Source of Funds Worksheet below:

Source of Funds Worksheet FY 2024

Facilities Maintenance - Other Contractual Services Fund 65035012-034000	\$877,031.00
Total Expended/Encumbered to Date	\$693,550.37
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$6,000.00</u>
Balance	\$177,480.63
Facilities Fire - Other Contractual Services Fund 65035012-034000-99042	\$32,000.00
Total Expended/Encumbered to Date	\$5,069.99
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$3,000.00</u>
Balance	\$23,930.01

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVING SOURCEWELL STATE OF MINNESOTA CONTRACT RFP #042821 WITH ORKIN, LLC FOR PEST CONTROL SERVICES