

City of Palm Coast, Florida

Agenda Item

Agenda Date: July 16, 2024

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	As needed
Division	ENGINEERING	Account #	Fund- 5402
Subject:	RESOLUTION 2024-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR PROFESSIONAL UTILITY ENGINEERING SERVICES		
Presenter:	Alexander Blake, Engineer III		
Attachments:	1. Resolution 2. Draft Contracts (available in the Clerk's Office for review) 3. Notice of Intent to Award 4. Project Overview		
Background: Council Priority: B. Safe and Reliable Services	The Utility Department utilizes engineering firms to complete studies, plans, permitting and other engineering related functions on a regular basis. The current continuing engineering services contracts are expiring. Staff advertised a Request for Qualifications RFSQ-SWE-24-12 (RFSQ) for professional utility engineering services, to include but not necessarily be limited to: design of water and wastewater treatment plant improvements, lift stations, pump stations, collection systems, system modeling, design of potable, waste and reclaimed water systems, construction engineering services, preparation of applicable easements, right-of-way acquisition documents, processing of project and consumptive use permits, design services and acquisition of State Revolving Fund loans. In accordance with the City's Purchasing Policy and Florida Statutes, specifically the Consultants' Competitive Negotiation Act, City staff received qualification packages from 9 firms, all of which were determined to be responsive and responsible. The qualifications were reviewed, and proposals were evaluated based on their project understanding, experience, project innovation, project team, and location of the firm. After reviewing the qualifications, staff ranked and are recommending contract award to the top seven (7) firms as follows: Firm Name Wright-Pierce, Inc. Freese & Nichols, Inc. McKim & Creed CPH Consulting, LLC Jacobs Engineering, Inc. Four Water Engineering, Inc. Infrastructure Solutions Services		

City staff will present City Council with work orders for consideration as services are needed and in accordance with the City's Purchasing Policy.

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR PROFESSIONAL UTILITY ENGINEERING SERVICES