

City of Palm Coast, Florida Agenda Item

Agenda Date: January 6, 2026

Department	PUBLIC WORKS	Amount	OVER \$50K
Division	FACILITIES MAINTENANCE	Account #	MULTIPLE
Subject:	RESOLUTION 2026-XX APPROVING SOURCEWELL CONTRACT #012825 WITH ORKIN, LLC FOR PEST CONTROL SERVICES		
Presenter:	Matthew Mancill, Director of Public Works		
Attachments:	<ol style="list-style-type: none">1. Resolution2. Piggyback Contract (available in the Clerk's office for review)		
Background:	<p>Council Priority: B. Safe and Reliable Services</p> <p>The City of Palm Coast's Public Works department is seeking approval to piggyback Sourcewell Contract #012825 with Orkin, LLC for pest control services. This item utilizes a piggyback contract, allowing the City to adopt competitively solicited agreements established by other governmental entities. This method reduces administrative burden, accelerates procurement timelines, and provides access to pre-negotiated pricing, terms, and vendor performance standards. All piggyback contracts are reviewed by the City Attorney to ensure legal sufficiency and compliance with applicable laws. When the original contract originates from an agency outside the State of Florida, the City incorporates necessary provisions to ensure conformity with Florida law and local procurement requirements. This approach maintains compliance with state purchasing standards while promoting cost efficiency and enabling staff to focus on core service delivery. Improved safety will also be another benefit, as pest infestations pose health hazards and can even damage the integrity of a facility. City employees will also maintain increased workplace comfort and productivity as pests such as insects will be under control.</p> <p>The piggybacked contract will be effective from the approved date through March 5, 2029, with three additional one-year renewals. Purchases will be made using budgeted funds appropriated by the City Council. The Fiscal Year 2026 budget includes available funding in the City's Facilities Maintenance budgets to cover the costs of pest control services. Please see the Source of Funds Worksheet below to see the monetary breakdown.</p>		

Source of Funds Worksheet FY 2026:

Facilities - City Hall - Other Contractual Services Fund 65032100-034000	\$274,500.00
Total Expended/Encumbered to Date	\$260,393.73
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$14,106.27
Facilities - Fire - Other Contractual Services Fund 65034000-034000	\$66,500.00
Total Expended/Encumbered to Date	\$40,440.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$26,060.00
Facilities - Parks & Rec - Other Contractual Services Fund 65035015-034000	\$365,400.00
Total Expended/Encumbered to Date	\$337,331.36
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$28,068.64
Facilities - Public Works - Other Contractual Services Fund 65035011-034000	\$38,250.00
Total Expended/Encumbered to Date	\$33,358.68
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$4,891.32
Facilities - Stormwater - Other Contractual Services Fund 65035511-034000	\$34,000.00
Total Expended/Encumbered to Date	\$18,319.04
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$15,680.96
Facilities - Utility - Other Contractual Services Fund 65039000-034000	\$107,000.00
Total Expended/Encumbered to Date	\$98,009.20
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$8,990.80

Recommended Action:

ADOPT RESOLUTION 2026-XX APPROVING SOURCEWELL CONTRACT #012825 WITH ORKIN, LLC FOR PEST CONTROL SERVICES