

# City of Palm Coast, Florida Agenda Item

**Agenda Date:** May 19, 2026

**Agenda Item:** D.1

<b>Department</b> CITY ADMINISTRATION <b>Division</b>	<b>Amount</b> <b>Org/Account #</b>
<b>Subject:</b> PROCLAMATION - APRIL 2026 AS RECORDS AND INFORMATION MANAGEMENT MONTH	
<b>Presenter:</b> Mayor and City Council	
<b>Attachments:</b> 1. Proclamation	
<b>Background:</b> The Flagler County Clerk and Comptroller has requested that the City of Palm Coast proclaim April 2026 as Records and Information Management Month.	
<b>Recommended Action:</b> <b>PROCLAIM APRIL 2026 AS RECORDS AND INFORMATION MANAGEMENT MONTH</b>	



## PROCLAMATION

**WHEREAS**, Records and Information Management Month is observed annually in April to recognize the importance of effective records management and information governance in supporting transparency, accountability, and public trust in government; and

**WHEREAS**, the Office of the Clerk of the Circuit Court & Comptroller in the State of Florida serves as the official recorder and custodian of public records, including real property documents that establish ownership rights and protect the integrity of land records; and

**WHEREAS**, accurate, secure, and accessible recordkeeping is essential to preserving property rights, maintaining public confidence, and ensuring the lawful transfer and documentation of real property throughout Florida communities; and

**WHEREAS**, property fraud, including fraudulent deeds and unauthorized transfers of ownership, continues to be a growing concern nationwide, placing homeowners and property owners at risk of financial loss and legal hardship; and

**WHEREAS**, Florida Clerks of Court & Comptrollers play a vital role in protecting property owners by implementing advanced technology safeguards, and offering property fraud alert services that notify citizens when documents are recorded in their name; and

**WHEREAS**, through education, outreach, and collaboration with law enforcement and community partners, Clerks & Comptrollers help raise public awareness about property fraud prevention and empower citizens to safeguard their most valuable assets; and

**WHEREAS**, the dedicated professionals responsible for records and information management within the Clerk & Comptroller's Office demonstrate ongoing commitment to accuracy, security, preservation, and accessibility of public records in service to the citizens of Flagler County.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and City Council of the City of Palm Coast, Florida, that April 2026, be officially designated as:

## RECORDS AND INFORMATION MANAGEMENT MONTH

and commends the Clerk & Comptroller and their staff for their essential role in protecting public records, safeguarding property ownership, and preventing property fraud.

**BE IT FURTHER PROCLAIMED** that all residents are encouraged to take advantage of available property fraud alert services, remain vigilant in monitoring property records, and join in recognizing the important work performed by records and information management professionals.

**SIGNED** this 19<sup>th</sup> day of May 2026.

ATTEST:

CITY OF PALM COAST, FLORIDA

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Kaley Cook, City Clerk

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Michael Norris, Mayor