

City of Palm Coast, Florida Agenda Item

Agenda Date: May 19, 2026

Agenda Item: G.7

Department	PARKS AND RECREATION	Amount	
Division	PARKS AND RECREATION	Org/Account #	
Subject:	RESOLUTION 2026-XX APPROVING A TDC CAPITAL PROJECT FUNDING PROGRAM AGREEMENT WITH FLAGLER COUNTY RELATED TO THE INDIAN TRAILS SPORTS COMPLEX FIELD LIGHTING		
Presenter:	James Hirst, Director of Parks and Recreation		
Attachments:	<ol style="list-style-type: none">1. Resolution2. Grant Agreement		
Background:	<p>The City of Palm Coast was awarded a Capital Projects Grant from the Flagler County Tourism Development Council in 2026 for lighting improvements at the Indian Trails Sports Complex. This funding agreement serves as the mechanism to receive reimbursable expenditures associated with the project.</p> <p>The Indian Trails Sports Complex lighting project aims to enhance the facility’s ability to host regional and state-level sporting events by expanding nighttime play capabilities on Fields 6 through 8. These improvements will contribute to the continued development of sports tourism in Palm Coast while supporting both residents and visitors through expanded recreational opportunities.</p> <p>We acknowledge the terms outlined in the grant agreement and are committed to fulfilling the requirements over the specified grant period. We understand the importance of adhering to the established guidelines to ensure the successful implementation and completion of the project.</p> <p>We are fully committed to achieving the economic impact goals established by the grant. The Indian Trails Sports Complex lighting project is designed to stimulate economic growth by:</p> <ol style="list-style-type: none">1. Tournaments and Events: Expanding the Complex’s capacity to host tournaments, league play, and multi-day sporting events by accommodating additional nighttime play opportunities, resulting in increased visitation and room nights for local accommodations.2. Direct Spending: Encouraging direct spending within the local economy through increased tourism-related activities, including dining, shopping, lodging, and entertainment associated with sporting events and tournaments.		

3. Sports Tourism Growth: Strengthening Palm Coast's position as a regional sports destination by improving the quality and functionality of the Indian Trails Sports Complex and attracting new athletic organizations and event coordinators.

Reporting and Accountability:

To ensure transparency and accountability, the City is prepared to provide regular updates and reports regarding the progress of the Indian Trails Sports Complex lighting project. These reports will include detailed information related to economic impact, tournament activity, attendance, estimated room nights generated, and direct spending figures.

We understand the importance of meeting and exceeding the expectations established by the grantor and are committed to leveraging this opportunity to further enhance tourism and recreational opportunities within the City of Palm Coast. The City of Palm Coast looks forward to continuing to work collaboratively to achieve the shared goals outlined in the grant agreement.

Recommended Action:

ADOPT RESOLUTION 2026-XX APPROVING A TDC CAPITAL PROJECT FUNDING PROGRAM AGREEMENT WITH FLAGLER COUNTY RELATED TO THE INDIAN TRAILS SPORTS COMPLEX FIELD LIGHTING

RESOLUTION 2026-____
FLAGLER COUNTY CAPITAL FUNDING PROGRAM AGREEMENT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A CAPITAL FUNDING PROGRAM AGREEMENT WITH FLAGLER COUNTY FOR THE INDIAN TRAILS SPORTS COMPLEX FIELDS 6 – 8 LIGHTING PROJECT; AUTHORIZING THE CITY MANAGER, OR DESIGNEE TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast was awarded a Capital Projects Grant from the Flagler County Tourism Development Council in 2026 for lighting improvements at the Indian Trails Sports Complex; and

WHEREAS, the Indian Trails Sports Complex lighting project aims to enhance the facility’s ability to host regional and state sporting events, contributing to the continued development of sports tourism in Palm Coast; and

WHEREAS, this funding agreement serves as the mechanism to receive reimbursable expenditures associated with the lighting improvement project; and

WHEREAS, the City Council of the City of Palm Coast desires to approve the Capital Funding Program Agreement with Flagler County for the Indian Trails Sports Complex lighting project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. LEGISLATIVE AND ADMINISTRATIVE FINDINGS. The above recitals (whereas clauses) are hereby adopted as the findings of the City Council of the City of Palm Coast.

SECTION 2. APPROVAL OF THE FLAGLER COUNTY CAPITAL FUNDING PROGRAM AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the agreement relating to the Indian Trails

Sports Complex field lighting project, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 3. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 4. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 5. CONFLICTS. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 6. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 7. EFFECTIVE DATE. This Resolution shall become effective immediately upon adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on the 19th day of May 2026.

ATTEST:

CITY OF PALM COAST

KALEY COOK, CITY CLERK

MICHAEL NORRIS, MAYOR

APPROVED AS TO FORM AND LEGALITY

MARCUS DUFFY, CITY ATTORNEY

Attachment: Exhibit “A” Flagler County Capital Project Funding Program Agreement

**FLAGLER COUNTY CAPITAL PROJECT
FUNDING PROGRAM AGREEMENT**

THIS FLAGLER COUNTY CAPITAL PROJECT FUNDING PROGRAM AGREEMENT (“Agreement”) is made and entered into by and between Flagler County, a political subdivision of the State of Florida, whose address is 1769 E. Moody Blvd., Bunnell, Florida 32110 (“County”) and the City of Palm Coast, a municipal corporation of the State of Florida, whose address is 160 Lake Avenue, Palm Coast, Florida 32164 (“Grantee”).

WHEREAS, in accordance with Chapter 19, Article III, Flagler County Code, and Section 125.0104, Florida Statutes, the County is authorized to utilize tourist development tax revenues to fund statutorily eligible capital projects; and

WHEREAS, in order to equitably and consistently evaluate capital project funding requests in accordance with the County’s policy objectives, the County adopted Capital Project Funding Program Guidelines (“Guidelines”), incorporated herein by reference, which establish the requisite criteria and documentation to be submitted by capital funding applicants; and

WHEREAS, the Grantee submitted an application for capital project funding, incorporated herein by reference, to assist in the completion of Grantee’s capital project, as described in Exhibit A, attached hereto and incorporated herein (the “Project”), to improve a facility that enhances the profile of, and promotes tourism in, Flagler County; and

WHEREAS, after due consideration of the recommendation of the Flagler County Tourist Development Council, a council of elected officials and residents involved in the tourism industry established by Flagler County Code Section 19-49, the Flagler County Board of County Commissioners finds that the Project is consistent with the policies and objectives of the County’s Capital Project Funding Program and agrees to provide the Grantee with funding for the Project in the amount set forth herein and in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises contained herein, the parties agree as follows:

1. **RECITALS.** The above recitals are true and correct and are adopted as an integral part of this Agreement.
2. **TERM.** The term of this Agreement shall commence upon the complete execution of this Agreement by the parties hereto and shall continue in full force and effect for 5 years or until Grantee completes the improvements to the Indian Trails Sports Complex, and complies with the terms and conditions, including the reporting requirements, of this Agreement, as described herein, unless earlier terminated as provided herein, provided however, that Sections 13, 14, 15, 16(l) and 16(m) shall survive the expiration or earlier termination of this Agreement.

3. **INTEREST IN LAND.** Grantee warrants that it owns the land on which the Project will be constructed and will continue to own the land for the term of this Agreement.
4. **DILIGENCE.** The Grantee will manage, supervise, oversee, pay all costs and expenses related to, and solely responsible for completing the Project, including, but not limited to, securing all permits and approvals required for the Project, contracting and/or subcontracting with all third parties necessary to complete the Project. The Grantee will utilize all commercially reasonable efforts to complete the Project by the time limits set in Section 6 hereof.
5. **QUARTERLY PROJECT STATUS REPORTS BEFORE COMPLETION OF REC CENTER.** Grantee will submit to the Tourism Development Office (“TDO”) Director Quarterly Project Status Reports, in the form attached hereto as Exhibit B, containing a brief summary on the status of the Indian Trails Sports Complex Field Lighting Project including planning and construction related activities. The reports are due on the 1st day of each calendar quarter (January 1st, April 1st, July 1st, and October 1st) until completion of the project unless otherwise directed in writing by the TDO Director.
6. **ONE YEAR COMPLETION.** The Indian Trails Sports Complex Fields Lighting Project must complete and operational within one year of the effective date of this Agreement.
7. **PROJECT COMPLETION REPORT.** Within ninety (90) days of the completion of the Indian Trails Sports Complex Field Lighting Project and the Project being operational, the Grantee must submit to the County a Project Completion Report. The Project Completion Report must contain, at a minimum, the following elements:
 1. Brief narrative summary of the successful completion of the Project.
 2. Evaluation of economic impact the Project has initially had on Flagler County and any future projections.
 3. Photographs or video of the Project and any related events, including time lapsed images of the construction.
8. **PROJECT IMPACT REPORTS.** For three (3) years following completion of the Indian Trails Sports Complex Field Lighting Project and the Project being operational, Grantee shall provide the TDO with semi-annual reports detailing the events that have taken place resulting from completion of the Project (Project Impact Report). The Project Impact Reports shall be submitted no later than January 30th and July 15th of each calendar year and shall include survey results from the attendees of the events. These surveys shall at a minimum provide information pertaining to the number of persons attending the event and the number of nights stayed. Additionally, Grantee shall provide certification of hotel rooms booked for each event held at the Indian Trails Sports Complex for the same 3-year term or as determined by the TDO Director. Certification of hotel rooms utilized for an event can be provided by email from the hotel(s) confirming the number of hotel rooms

booked and the length of stay. If the event results in no or few overnight hotel stays, then Grantee must document its efforts to promote overnight hotel stays and other opportunities within the County.

9. **INSURANCE.** Upon completion of the Project, the Grantee will secure and maintain property insurance on a replacement cost basis, with limits of at least ninety (90) percent of the replacement cost value to cover perils including, but not limited to, fire, explosion, windstorm, and flood. The County shall be listed as a loss payee as the County's interest may appear. In the event of an insurable loss to the Project for which the Grantee uses insurance funds to rebuild the Project, the County shall surrender any insurance proceeds and/or loss payee rights to the Grantee. However, if the Grantee does not rebuild the Project, the County shall be afforded the benefits of the insurance proceeds as the County's interests may appear, but in no event less than the amount paid to Grantee under this Agreement. A certificate of evidence of property insurance shall be sent to the Flagler County Risk Manager, 1769 E. Moody Blvd., Bldg. 2, Bunnell, FL 32110 prior to disbursement of funds hereunder and annually thereafter.

10. **REIMBURSEMENT AND MATCHING FUNDS.**

(A) The County agrees to reimburse Grantee up to \$357,247.00 for eligible Project expenditures, subject to the terms and conditions herein. Eligible expenditures include costs incurred subsequent to the Flagler County Commission's approval of this Agreement to acquire, construct, extend, enlarge, remodel, repair, or improve the capital Project. The County shall be the final authority on eligibility for reimbursement under this Agreement.

(B) The County's contributions toward the Project shall in no event exceed the amount agreed to herein, and any and all excess Project costs are the sole responsibility of the Grantee. The County will not submit payments to third parties.

(C) Prior to requesting reimbursement, Grantee must expend on the Project an amount equal to or greater than the amount being requested pursuant to this Agreement. These matching funds may not include grant proceeds from the State government or other local governments.

(D) To request reimbursement of eligible expenditures pursuant to this Agreement, Grantee must submit a signed Reimbursement Request Form, attached hereto as Exhibit C, within sixty (60) days of completion of the Project. The Grantee must attach to the Reimbursement Request Form all paid invoices, cancelled checks, or other information to substantiate reimbursable expenditures and payment of matching funds to the satisfaction of the TDO Director. After the County verifies that matching funds have been paid and that eligibility of reimbursable costs, the County will send the payment to the Grantee at the address in Section 16(B) below. The County will make such payments to the Grantee in accordance with the Florida Local Government Prompt Payment Act.

11. RIBBON CUTTING EVENT. If applicable, Grantee will invite all members of the Flagler County Tourist Development Council, the County Commission, and all employees of the TDO to any special ceremony for the Project.

12. ACKNOWLEDGMENT.

(A) If applicable, Grantee must acknowledge the Flagler County Commission and the TDO in all media related to or events conducted at the Project site, including digital communications and websites, programs, and publications. Acknowledgement will include the TDO logo and web address in a size that is legible along with the following statement: “This project was funded in part by the Flagler County Commission Tourism Development Office.” Prior approval of the TDO is required to change the wording of the acknowledgement.

(B) If applicable, Grantee must also include an acknowledgement of Flagler County Commission and TDO on any permanent sign constructed on the Project site. Such acknowledgement must be commensurate with the recognition provided to other contributors and sponsors of the Project.

13. INDEMNIFICATION AND SOVEREIGN IMMUNITY.

(A) Grantee shall, to the extent permitted by law, protect, defend, indemnify, pay the cost of defense, and hold harmless the County, its agents, elected officials and employees from all damages, suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person or property, or in any way relating to or arising from the construction or operation of the Project or its performance under this Agreement; or on account of any act or omission, neglect or misconduct of the Grantee, its agents, elected officials, employees, contractors, subcontractors; or arising from or by reason of any actual or claimed trademark, patent, or copyright infringement or litigation based thereon; or by, or on account of, any claim or amounts received under Workers’ Compensation Law or of any other law, ordinance, order or decree.

(B) The City and County expressly retain all rights, benefits, and immunities of sovereign immunity in accordance with Section 768.28, Florida Statutes, or its successor. Notwithstanding anything set forth in this Agreement to the contrary, nothing in this Agreement shall be deemed as a waiver of immunity or waiver of the limits of liability. Liability of the City and County for damages shall not exceed the statutory limits of liability, regardless of the number or nature of any claim which may arise, including but not limited to, a claim sounding in tort, equity, or contract. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim against the City or County which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

14. PUBLIC RECORDS AND RIGHT TO AUDIT.

(A) Grantee acknowledges that the County is a political subdivision of the State of Florida and that this Agreement and any documents made or received by the County in its performance of this Agreement are public records subject to disclosure to anyone upon request in accordance with Chapter 119, Florida Statutes. Grantee will cooperate with the County and make available any public records in fulfilling such requests.

(B) All of the Grantee's records related to this Agreement shall be open to inspection and subject to reproduction by the County during normal working hours to the extent necessary to permit adequate evaluation and verification of any invoices for payment, or claims, submitted by the Grantee pursuant to the execution of this Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontractor files, original estimates, estimating worksheets, correspondence, change order files (including the documentation of negotiated settlements), any supporting evidence necessary to substantiate charges related to this Agreement.

(C) For purposes of such audits, inspections, and evaluations, the County shall have access to such records from the effective date of this Agreement until thirty-six (36) months after the date of final payment by the County to the Grantee for performance under this Agreement. The Grantee agrees to maintain such records in safe, dry storage until the end of this time period.

15. DEFAULTS AND REMEDIES.

(A) Each of the following shall constitute an event of default (each, an "Event of Default"):

1. A breach by the Grantee of any term, covenant, obligation or agreement under this Agreement, and the continuance of such breach for a period of thirty (30) days after written notice thereof shall have been given to the Grantee, except for a breach of those provisions described in subsection 4 or 5 below, in which case the cure period will not apply and will entitle the County to immediately exercise the available remedies.
2. Grantee voluntarily filing of or consent to a petition under bankruptcy, insolvency, or reorganization law, failure to secure the dismissal of an involuntary bankruptcy petition within sixty (60) days of filing, or a determination by a court of competent jurisdiction that Grantee is insolvent and unable to pay its debts when due.
3. A reimbursement request containing a material misrepresentation.
4. Grantee having ceased operations of the Project during the term of this Agreement.
5. Grantee's failure to pay taxes or assessments, if any.

(B) Upon or at any time after the occurrence of an Event of Default which has not been cured if authorized herein:

1. The County may withhold, temporarily or permanently, any or all unpaid portion of the Project reimbursements and/or may terminate this Agreement by giving seven (7) calendar days' notice to the Grantee. The County shall then have no further funding obligation under this Agreement.

2. If the County has paid any Project reimbursements, the Grantee shall repay to the County all Project reimbursement funds received by it for the Project.
3. The County may also exercise any right, power, or remedy as provided in law or equity pursuant to Florida law.

(C) No consent or waiver, express or implied, by the County to or of any breach or default by the Grantee in the performance of its obligations under this Agreement shall constitute a consent to or waiver of any similar breach or default by the Grantee. The failure of the County to complain of any act or omission to act by the Grantee or to declare the Grantee in default, irrespective of how long such failure continues, shall not constitute a waiver by the County of its rights under this Agreement.

16. MISCELLANEOUS.

(A) **COMPLIANCE WITH LAWS.** In carrying out its obligations under this Agreement, the Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations.

(B) **NOTICES.** All notices, demands, requests for approvals and other communications which are required to be given by either party shall be in writing and shall be deemed given and delivered on the date delivered in person to the authorized representative of the recipient provided below, via a reputable overnight courier or via certified U.S. mail, postage prepaid, return receipt requested:

TO THE COUNTY:

Flagler County
Director, Tourism Development Office
102 Airport Road, Ste. 3
Palm Coast, FL 32164

TO THE GRANTEE:

City of Palm Coast
Attention: Assistant City Manager
160 Lake Ave.
Palm Coast, FL 32164

(C) **WAIVER.** No act of omission or commission of either party, including without limitation any failure to exercise any right, remedy, or recourse, shall be deemed to be a waiver, release, or modification of the same. Such a waiver, release, or modification is to be effected only through a duly executed written modification to this Agreement.

(D) **GOVERNING LAW AND VENUE.** This Agreement shall be construed in accordance with the Laws of the State of Florida without regard to its conflicts of law provisions. Venue for any dispute arising out of this Agreement shall be in the Seventh Judicial Circuit in and for Flagler County, Florida. Each party waives any defense, whether asserted by motion or pleading, that the aforementioned courts are an improper venue or inconvenient forum. The parties consent to the personal jurisdiction of the aforementioned courts and irrevocably waive any objections to such jurisdiction.

(E) HEADINGS. The paragraph headings are inserted herein for convenience and reference only and in no way define, limit, or otherwise describe the scope or intent of any provisions hereof.

(F) SEVERABILITY. Should any paragraph or portion of any paragraph of this Agreement be rendered void, invalid, or unenforceable by any court of law for any reason, such determination shall not render void, invalid, or unenforceable any other paragraph or portion of this Agreement.

(G) INTEGRATION AND MODIFICATION. This Agreement constitutes the entire understanding between the parties, and supersedes all prior agreements and understandings, whether written or oral, between the parties with respect to the subject matter hereof. No change will be valid unless made by supplemental written agreement executed by the parties.

(H) NO CONSTRUCTION AGAINST PREPARER OF AGREEMENT. This Agreement has been prepared by the County and reviewed by the Grantee's City Attorney. The County and the Grantee and its professional advisors believe that this Agreement expresses their understanding and that it should not be interpreted in favor of, or against either party merely because of their efforts in preparing it.

(I) NO THIRD PARTY BENEFICIARY. Persons not a party to this Agreement may not claim any benefit hereunder or as third party beneficiaries hereto.

(J) INDEPENDENT CAPACITY. The parties agree that the Grantee, its officers, agent, and employees, in performance of this Agreement, will act in the capacity of an independent contractor and not as a joint venture or as an officer, employee, or agent of the County. The Grantee agrees to take such steps as may be necessary to ensure that any third party which Grantee contracts with will be deemed to be an independent contractor and will not be considered or permitted to be an agent of the County. Moreover, the Grantee has no authority to and shall not pledge the County's credit or make the County a guarantor of payment or surety for any contract, debt, obligation, judgment lien, or any form of indebtedness.

(K) ASSIGNMENT. Neither party to this Agreement may assign any rights or delete any duties under this Agreement without the prior written consent of the other party.

(L) FUNDING OBLIGATION. This Agreement is not a general obligation of the County. The Grantee understands that neither this Agreement nor any representation by any County employee or officer creates any obligation to appropriate or make funds available for the purposes of this Agreement beyond the fiscal year in which this Agreement is executed. No liability shall be incurred by the County beyond the funding budgeted and available for the purposes of this Agreement in the County's fiscal year. If

funds are not appropriated by the County for any reason for any or all of this Agreement, the County agrees to notify the Grantee in writing of the failure of this appropriation, and upon receipt of this notice, this Agreement, and all rights and obligations contained herein, shall terminate without liability or penalty to the County. Notwithstanding the foregoing, the County shall not be prohibited from pledging any legally available Tourist Development Taxes for any obligations heretofore or hereafter incurred, which pledge shall be prior and superior to any obligation of the County pursuant to this Agreement.

(M) DAMAGES. In no event shall either party be liable to the other (nor to any person claiming any right, title, or interest derived from, or as a successor to the Agreement) for incidental, consequential, or special damages of any kind, including without limitation, lost profits, or loss of business arising out of this Agreement irrespective of whether the parties have advance notice of the possibility of such damage; provided however, the foregoing limitation does not apply to the indemnification obligations described in this Agreement.

(N) TIME IS OF THE ESSENCE. Time is of the essence for the lawful performance of the duties and obligations contained in this Agreement. The parties covenant and agree that they shall diligently and expeditiously pursue their respective obligations set forth in this Agreement.

(O) FORCE MAJEURE. Neither party shall be considered in default in performance of its obligations hereunder to the extent that performance of such obligations, or any of them singularly, is delayed or prevented by a bona fide force majeure. For the purpose of this Agreement, a bona fide force majeure is defined in accordance with the common law of the State of Florida as being an event or circumstance beyond the control and authority and without the fault or negligence of the party seeking relief under this Section. The maximum relief granted to either party under this Section shall be the tolling of time for the duration of the force majeure. A force majeure may be deemed to excuse performance pursuant to this Agreement only to the extent such performance is actually prevented or precluded by such force majeure.

(P) SURVIVAL. The terms and obligations of Sections 13, 14, 15, 16(l) and 16(m) of this Agreement shall survive the termination of this Agreement.

(Q) BINDING EFFECT. This Agreement shall inure to the benefit of and be binding upon the parties' respective successors and assigns.

(R) DUE AUTHORITY. Each party represents and warrants to the other party that: (i) it has full right and authority and has obtained all necessary approvals to enter into this Agreement; (ii) the person executing this Agreement is authorized to do so; and (iii) this Agreement constitutes a valid and legally binding obligation of the party, enforceable in accordance with its terms.

[Signature page to follow.]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the dates indicated below.

**FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**

LeAnn Pennington, Chair

Date

ATTEST:

Tom Bexley, Clerk of the Circuit
Court and Comptroller

APPROVED AS TO FORM:

Michael A. Rodriguez, County Attorney

[Signature page to follow.]

CITY OF PALM COAST

ATTEST:

Signature

Name, Title

Signature

Name, Title

Date

APPROVED AS TO FORM:

City Attorney

Exhibits:

Exhibit A – The Project/Grantee Application

Exhibit B – Quarterly Project Status Report

Exhibit C – Request for Reimbursement