

City of Palm Coast, Florida Agenda Item

Agenda Date: July 21, 2026

Agenda Item: H.3

Department CITY ADMINISTRATION
Division

Amount
Org/Account #

Subject: APPOINT MEMBERS TO THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD

Presenter: Mayor and City Council

Attachments:
1. Applications (4)

Background:

The terms of three (3) regular board members and one (1) alternate member will expire September 2026. Additionally, there is currently a vacant regular seat. This item is for City Council to appoint four (4) regular board members and one (1) alternate to the Planning and Land Regulation Board (PLDRB).

Pursuant to State law, the PLDRB is designated as the local planning agency. Responsibilities of the PLDRB include making recommendations to the City Council regarding the Comprehensive Plan, Land Development Code, and development applications. Further, the PLDRB acts as final authority (subject to appeal to the City Council) on special exceptions and variances.

Section 2-2(a)(5) of the City's Code of Ordinances provides, "In appropriate circumstances the City Council shall make every reasonable effort to ensure that City Council Districts are as equally represented as practicable; provided, however, that the City's local planning agency (Planning and Land Development Regulation Board) shall have at least one appointed from each City Council District."

Currently, the board is comprised of the following members:

Members	District	Term Expires	Occupation
James Albano	1	2028	Building Contractor
Lisa Divina	n/a	Appointed by Flagler Schools	n/a
Hung Hilton	2	2026	Solutions Architect (IT)
Shandra Shank	4	2028	Realtor
Dana Mark Stancel	3	2028	US Postal Letter Carrier
vacant			
vacant			
vacant			

Alternates			
Larry Gross	2	2026	Systems Engineer
Garrett Decker	3	2028	Realtor

Applications were received from the residents listed below:

Applicant	District	Occupation
Janice Catoggio	4	Business Consultant
Andrew Dodzik	4	Retired Engineer
Adolphus Evans	3	Retired HUD Housing Manager
Jim Sugg	4	Retired Chief Electrical Inspector

Recommended Action:
APPOINT MEMBERS TO THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee *	☒	Planning & Land Development Regulation Board * ** ♠
☐	Code Enforcement Board *	☐	Volunteer Firefighters' Pension Fund Board *
☒	Citizen's Advisory Committee	☐	Bicycle and Pedestrian Advisory Committee
☐	Residential Drainage Citizen Advisory Committee *	☐	Charter Review Committee
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		

* Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ Yes ☒ No

1. PERSONAL

Name: Janice Catoggio E-mail address: jpcatoggio23@gmail.com

Residence Address: 35 Wood Haven Drive District #

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence):

Cell Home Phone: (386) 503-4058 Business Phone: 386 503-4058

Date of Birth: July 23, 1966 Place of Birth: Brooklyn NY

How long have you been a permanent resident of Palm Coast? 25 years

What year did you become a continuous resident of the City of Palm Coast? 2001

List all places of residence for the last five years.

Address	City & State	From	To
35 Wood Haven Drive	Palm Coast	2015	present

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☒ Yes ☐ No

If yes, explain: Been married Janice Raymond.

Been married Janice Bontempo
maiden name Janice Butler

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: Business Consultant Current Employer: Self (sole proprietor)

Current Business Address: 35 Wood Haven Dr.

Palm Coast FL 32164 (386) 503-4058
City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
J+M of Palm Coast LLC	Tavern	owner	2017-2025
Harper Grace Foundation		Founder.	2018-2026

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: Half Hollow High School EAST DIX Hills NY Year Graduated: 1984.

Name & Location

List postsecondary educational institutions or programs attended:

Name & Location

Dates Attended

Certificate/Degrees Received

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?

☒ Yes ☐ No

If yes, which Board
or Committee?

City of Bunnell PZA Board 2024-2025 Resigned sold property

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you
have been a member during the past five (5) years.

Name of Organization(s)

ELKS Lodge of Palm Coast
Fraternal Order of Eagles Bunnell.

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I have previously worked at an environmental services company
and I also was on the City of Bunnell PZA Board for over a year.
I was extremely proactive learning and researching all agendas
presented to the board. If I didn't know something I learned it.
I have exceptional communication skills. I look at
at everything as a whole and also outside the box.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? ☐ Yes ☐ No
If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
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BEV 28 00029	3/18/2018 - 7/15/2025	Sold closed DBPR	0
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How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I know how to acknowledge the evidence and follow regulations, ethical standards. I know how to be completely remove my personal feelings from any agenda that would be presented. and solely basis my opinion on rules, regulations, laws and evidence

What is your understanding of the relationship of this Board or Committee to the City Council?

Planning + Land Development Regulation Board
relationship with the City Council of their findings.
after the board has evaluated the environmental
impacts, such as traffic, drainage and the residents views
on the agenda that was presented.

7. REFERENCES – Please list three references (business and/or personal)

Joseph Golan (386) 283-0111

Name, Address & Telephone Number

Keith Lantaigne (386) 931-1228

Name, Address & Telephone Number

Glenn Janillo (386) 627-3024

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

☒ Yes

☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

James P. Catoggio
Signature

6/29/2026
Date

NOTE:

If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

RETURN TO:

City Clerk
City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

PHONE:

386-986-3713

EMAIL:

cityclerk@palmcoastgov.com

WEBSITE:

www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW:

The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐ Beautification & Environmental Advisory Committee*	☒ Planning & Land Development Regulation Board* ♠
☐ Code Enforcement Board*	☐ Volunteer Firefighters' Pension Fund Board*
☐ Leisure Services Advisory Committee	
☐ Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry	
☐ River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)	

* Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ Yes ☒ No

1. PERSONAL

Name: Andrew J. Dodzik E-mail address: adodzik2@gmail.com

Residence Address: 8 EDWARD DRIVE District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone: 250-750-2660 Business Phone: —

Date of Birth: 11/21/1947 Place of Birth: New Jersey

How long have you been a permanent resident of Palm Coast? 12 years

What year did you become a continuous resident of the City of Palm Coast? 2014

List all places of residence for the last five years.

Address	City & State	From	To

Are you a registered voter in Flagler County? ☒ Yes ☐ No
 Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: Public Works Dept. Mgr.
 Occupation: Professional Engineer Current Employer: Retired
 Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☐ No
 If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: EAST PATERSON MEM. H.S.
EAST PATERSON, N.J. Year Graduated: 1965

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
<u>INDIANA INST. of TECH</u>	<u>1965-71</u>	<u>BSC E</u>

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces?

☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?

☒ Yes ☐ No

If yes, which Board
or Committee?

CURRENTLY ON CODE BOARD

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

FS CO - Cop Volunteer
PALM COAST LIONS CLUB
ADVENT HEALTH VOLUNTEER

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

RETIRED CONSULTING ENGR. WITH MANY
YEARS OF EXPERIENCE WORKING WITH
CITIES AND TOWNS IN INDIANA

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:

☒ Yes ☐ No

BS IN CIVIL ENGINEERING, PAST LICENSED
PROFESSIONAL ENGR.

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below:

☒ Yes ☐ No

CODE ENFORCEMENT BOARD

Have you ever been elected or appointed to any public office? If yes, list below:

☐ Yes ☒ No

Office Title

Date of Election or Appointment

Term of Office

Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business

Relationship to the Business

Business Relationship to Agency

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

My previous work with City and Towns
Duties included planning & Design
YES I consider myself a decision
maker.

What is your understanding of the relationship of this Board or Committee to the City Council?

To Function as the City's Local Planning
Agency and Planning & Zoning Commission
To Function as Required by State Law
and the City Land Development Code

7. REFERENCES – Please list three references (business and/or personal)

MICHAEL BAKER 32 EGRET TRAIL 260-570-6368

Name, Address & Telephone Number

MAUREEN McALEAVEY 14 EVANS MILL LN 260-417-0260

Name, Address & Telephone Number

BARBARA HOLLAND 29 BACKARD LN 336-4463088

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

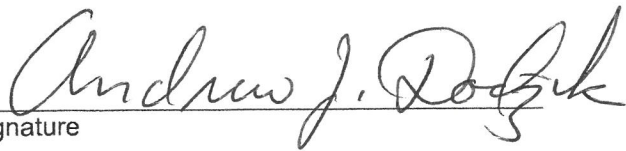
☒ Yes

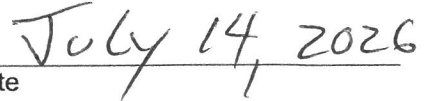
☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.


Signature


Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: CityClerk@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

*Should you not be selected at this time, your application will be kept on file for consideration for six (6) months.
Should you wish to be considered for another board, committee, or task force during that time,
you must contact the City Clerk's Office and request reconsideration.*

Andrew J Dodzik
8 Edward Drive
Palm Coast, Fl. 32164
Mobile: 260-750-2660
E-mail: adodzik2@gmail.com

EDUCATION

B.S. Civil Engineering
Indiana Institute of Technology
Fort Wayne, Indiana, 1971

REGISTRATIONS

Professional Engineer (Currently Inactive, Retired)

- Indiana, 1975, #16263
- Michigan, 1987, #33243
- Arizona, 1982, #14461

Land Surveyor: (Currently Inactive, Retired)

- Arizona, 1983, #16120

Board certified: Diplomat in American Academy of Environmental Engineers(Life Member)

AFFILIATIONS (Inactive Retired)

National Society of Professional Engineers (NSPE)
American Academy of Environmental Engineers (AAEE), Diplomat
American Society of Civil Engineers (ASCE)
American Water Works Association (AWWA)
Water Environment Federation (WEF)
Indiana Water Environment Association (IWEA)

ACCOMPLISHMENTS

Have spent entire career in the Public Works arena, from a junior engineer with the City of Fort Wayne while completing a degree in Civil Engineering to Owning my own engineering firm Dodzik Engineering, Inc. (DEI) for 18 years; to merging it with a firm of some 700 employees in Five (5) States. Projects have varied from simple sewer, street and water projects to complex drainage and water and wastewater treatment facilities. Has worked with many branches of Local, State and Federal government. Assisted Communities with locating and securing many types of funding sources, worked with rate consultants on revenue options and rate studies. Provided Program Management service to City of Fort Wayne, in Transportation and currently working on their three (3) year Flood Control Project development and implementation program.

Retired in June of 2013, to Limited Part-time, fully retired November 2016.

WORK EXPERIENCE

2005-2013: Public Works Department Manager DLZ Indiana, LLC

Merged DEI with DLZ Indiana, LLC in January of 2005

Operate the Public Works Department of the DLZ, Fort Wayne Office.

Responsibilities include:

- . Management of Clients and Client relations
- . Program Manager for City of Fort Wayne's three (3) year Flood Control Program that includes joint projects with the Army Corps of Engineers.
- . Manage the Public Works staff of the Fort Wayne office
- . Provide on-going Town Engineering services to the Clients brought to DLZ from DEI

1986-2005: President Dodzik Engineering, Inc (DEI)

Founded DEI; to assist small communities in NE Indiana with planning, design and project management needs. Provided on-going Town Engineering serviced to 8-10 Communities.

Projects included all types of infrastructure and utility work, from conceptual planning, assisting with rate studies, through construction, and start-up. Assisted with Grant Writing and securing of Funding for construction.

1977-1986: Vice President of Environmental Engineering, Bonar Group

Was responsible for; operation of the Environmental Division and growth of company from 2 people to 45 in nine years.

Primary work areas; all types of Municipal infrastructure needs, from water and sewer lines to water and wastewater treatment facilities, storm drainage , water storage , streets sidewalks, etc.

Master planning, studies, and reports.

1969-77: Project Engineer for City of Fort Wayne, Indiana

Was responsible for overall planning and design of various sanitary and storm water drainage projects; also, a design engineer for City's Wastewater Treatment Plant Expansion in 1972.

Date of Birth: 10/09/1958 Place of Birth: Pittsburgh, PA

How long have you been a permanent resident of Palm Coast? 5 years, 8 months

What year did you become a continuous resident of the City of Palm Coast? 2020

List all places of residence for the last five years.

Address	City & State	From	To
55 Green Circle	Palm Coast, FL 32164	11/14/20	Present

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: HUD Housing Manager

Occupation: _____ Current Employer: _____

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address Type of Business Occupational Title Period of Employment

Retired

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: Keystone Oaks High School, Pittsburgh, PA Year Graduated: 1976
Name & Location

List postsecondary educational institutions or programs attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificate/Degrees Received</u>
US Air Force Academy, Colorado Springs, CO	8/1/1976 - 5/28/1981	BS - Operations Research
Regis University Denver Co	6/1/83 - 6/1/85	MBA - Acct & Fin

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☒ Yes ☐ No

Date of Service: 8/1/1976 - 6/1/1986

Branch or Component: USAF

Date and Type of Discharge: 6/1/1986 Honorable Discharge

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☒ Yes ☐ No

If yes, which Board
or Committee?

Affordable Housing Advisory Committee Current Member

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you
have been a member during the past five (5) years.

Name of Organization(s)

Flagler County Branch NAACP

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

30 years experience as a US Dept of HUD professional. Responsible for

the implementation of Comprehensive Planning for 3 Counties and 16 Cities in NJ.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☒ Yes ☐ No

BS - Operations Research US Air Force Academy

MBA - Regis University Denver Co

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? ☐ Yes ☒ No
If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
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How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I believe my experience managing HUD programs and working with government entities to provide affordable housing and life services to citizens equips me to be a cohesive and consistent factor for quality community planning and growth.

What is your understanding of the relationship of this Board or Committee to the City Council?
I understand the Planning Board to be a review entity of all proposed housing and land development which reports its findings and decisions to the Palm Coast City Council.

7. REFERENCES – Please list three references (business and/or personal)

Mr. Shelley Ragsdale, 5 New Leatherwood Dr, Palm Coast, FL 32137 (203) 515-0032

Name, Address & Telephone Number

Mr. Michael Herndon, 15 Cordoba Court, Palm Coast, FL 32137 (301) 343-3569

Name, Address & Telephone Number

Dr. Phyllis Pearson, President Flagler Co. NAACP, P.O. Box 352734, Palm Coast, FL 32135

Name, Address & Telephone Number

(386) 446-8733

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

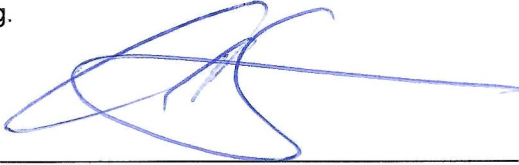
☒ Yes

☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.



Signature

6/25/24

Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

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City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

PHONE: 386-986-3713

EMAIL: cityclerk@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Adolphus “AJ” Evans

Retired U.S. Department of Housing and Urban
Development Manager

Experience

2022-Present

1st Vice President,

NAACP Flagler County Branch 5147-B

2014 - 2020

Program Manager, US Dept. of HUD

Supervised 5 professional community development Representatives who administer and oversee HUD's entitlement and competitive grants. Responsible for administering, accountability and performance of multi-million grant assistance to 25 cities and counties. Interfaced and coordinated regularly with Federal, State, and local government officials.

2000-2014

**Senior Community Planning Representative
US Dept. of HUD**

Responsible for the oversight, management, and monitoring of 16 of the largest and most complex jurisdictions in New Jersey, receive, expend, and account for HUD entitlement funding. Also served as the computer program coordinator for several technical initiatives to enhance data flow between non-profit, local government

Education

1985

Regis University, Denver CO

MBA, Accounting and Finance

1981

US Air Force Academy, Colorado
Springs, CO

BS, Operations Research

Contact

55 Green Circle
Palm Coast, FL 32164
(732) 754-6186
star8181@verizon.net

and Federal entities.

1986 – 2000

Vice President, McCloud and Associates, Inc.

Responsible for all operational, financial, and administrative functions of a medium-sized professional training firm. Ensured staff payroll and all accounting reports were timely and accurate. Primary procurement officer of the corporation. Reported directly to the Chief Executive Officer.

1981 – 1986

Scientific Analyst, Captain, USAF

Responsible for the test and evaluation of global satellite IR detection system. Evaluated satellite performance through computer simulation testing. Reported results and system competency to Dept of Defense operatives.

Jimmy M. Sugg
112 Wood Thrush Ln.
954-258-5108
ChiefSugg@gmail.com

June 26, 2026

Office of the City Clerk
City of Palm Coast
160 Lake Avenue
Palm Coast, FL 32164

RE: Application for the following two (2) positions
-1) Planning & Land Development Regulation Board (PLDRB)
-2) Code Enforcement Board

Dear City Clerk

Please accept this letter and the attached application as a formal expression of my enthusiastic interest in serving on the both the Palm Coast Planning & Land Development Regulation Board (PLDRB) and/ or the Code Enforcement Board.

As a dedicated resident and registered voter of Palm Coast, I am eager to contribute my extensive regulatory, technical, and board leadership experience to ensure our city's growth remains safe, sustainable, and well-planned.

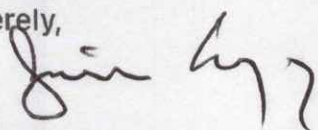
I bring nearly **30 years** of experience within the Florida regulatory and construction environment, highlighted by my tenure as Chief Electrical Inspector for Broward County and the City of Pembroke Pines. As a Florida-licensed Master Electrician and municipal leader, I have spent three decades ensuring that complex physical developments align perfectly with strict structural and safety standards. My daily responsibilities as a Plans Reviewer have given me a sharp, analytical eye for technical blueprints, civil designs, and code compliance—skills that translate directly to evaluating master planned developments, zoning amendments, and land-use variances brought before the PLDRB.

Furthermore, I am deeply familiar with the responsibilities, ethics, and dynamics of public service and professional leadership. Having served as President of the International Association of Electrical Inspectors (IAEI) Broward Chapter, I possess firsthand experience leading professional organizations and navigating public meeting protocols, administrative processes, and collaborative decision-making. I understand how to balance the technical merits of a project with community standards, state statutes, and public feedback to reach fair, impactful conclusions.

Palm Coast is experiencing vital growth, and I want to ensure our infrastructure and planning processes match that momentum with the highest level of integrity. My practical background in code enforcement and municipal leadership allows me to hit the ground running without a learning curve.

Thank you for your time, consideration, and continued dedication to our community. I look forward to the possibility of discussing how my technical background can best serve the City of Palm Coast.

Sincerely,



Jimmy M. Sugg

Note about transcribed forms: this format exists to remove accessibility barriers, but some recipients prefer the original printed format. If you'd like help moving your entries into the original form, please use the live assistance options in the sidebar or contact the author.



City of Palm Coast, Florida seal logo with a palm tree and the words 'City of Palm Coast Florida' and 'Incorporated 1999'

Volunteer Board and Committee Application

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

- | | |
|---|---|
| ☐ Beautification & Environmental Advisory Committee * | ☒ Planning & Land Development Regulation Board * ** ♠ |
| ☒ Code Enforcement Board * | ☐ Volunteer Firefighters' Pension Fund Board * |
| ☐ Citizen's Advisory Committee | ☐ Bicycle and Pedestrian Advisory Committee |
| ☐ Residential Drainage Citizen Advisory Committee * | ☐ Charter Review Committee |
| ☐ Parks & Recreation Advisory Board | |
| Flagler County Housing Task Force/Affordable Housing Advisory Council: | |
| ☐ ☐ Citizen from the City of Palm Coast representing essential services personnel | |
| ☐ Representative of residential home building industry | |

* Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

All city boards and committees are subject to the Sunshine Law and Public Records Law.

Re-appointment

☐ Yes ☒ No

1. Personal

Name:

JIMMY M SUGG

E-mail address

chiefsugg@gmail.com

Residence Address:

112 WOOD THRUSH LN

District #

4 (Four)

City:

PALM COAST

State:

Florida

Zip:

32164

Mailing Address (If Different from Residence):

112 WOOD THRUSH LN

Home Phone

954-258-5108

Business Phone:

Revised 1/27/26

Additional content from previous item (1. Personal):

Date of Birth:

08/07/1957

Place of Birth:

MIAMI, FLORIDA

How long have you been a permanent resident of Palm Coast?

5 YEARS

What year did you become a continuous resident of the City of Palm Coast?

2021

List all places of residence for the last five years.

Address	City & State	From	To
Address row 1	City and State row 1	From row 1	To row 1
112 WOOD THRUSH LN	FL	August 2021	CURRENT
Address row 2	City and State row 2	From row 2	To row 2
Address row 3	City and State row 3	From row 3	To row 3
Address row 4	City and State row 4	From row 4	To row 4

Are you a registered voter in Flagler County?

☒ Yes ☐ No

Have you ever used or been known by any other legal name?

☒ Yes ☐ No

If yes, explain:

SOMETIMES, PEOPLE CALL ME JIM AND USE IT IN THEIR DOCUMENTS.

Are you a citizen of the United States?

☒ Yes ☐ No

If no, explain:

If you are a naturalized citizen of the United States, date of naturalization:

2. Employment History

(A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement:

RETIRED /STATE CERTIFIED ELECTRICAL INSPECTOR, PLANS EXAMINER, MASTER ELECTRICIAN, CITY/COUNTY
ELECTRICAL CHIEF INSPECTOR/SUPERVISOR.

Occupation:

CHIEF ELECTRICAL INSPECTOR/ELECTRICAL INSPECTOR FOR CITY OF PEMBROKE PINES, BROWARD COUNTY AND MIAMI
DADE COUNTY , MASTER ELECTRICIAN STATE LICENSED

Current Employer:

Current Business Address:

City

State

Zip

Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
Employer and Address row 1	Type of Business row 1	Occupational Title row 1	Period of Employment row 1
CITY OF PEMBROKE PINES (2001-2013)			
Employer and Address row 2	Type of Business row 2	Occupational Title row 2	Period of Employment row 2
BROWARD COUNTY (2013-2014)			
Employer and Address row 3	Type of Business row 3	Occupational Title row 3	Period of Employment row 3
MIAMI DADE COUNTY (1992-2001)			

Have you ever been employed by any state, district, or local governmental agency in Florida?

☒ Yes ☐ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment
Position row 1	Employee Agency row 1	Period of Employment row 1
CHIEF ELECTRICAL INSPECTOR	CAP GOVERNMENT	2015 -2021

Revised 1/27/26

Additional content from previous item (continued):

Continued response from previous page

LISTED ABOVE ARE WORK HISTORY PRIOR TO FIVE YEARS AS I AM RETIRED FOR FIVE YEARS.

3. Education

High School:

ARCHBISHOP CURLEY HIGH SCHOOL, MIAMI ,FLORIDA

Year Graduated:

1975

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
NE MISSOURI STATE UNIVERSITY	1975-1979	BS BIOLOGICAL SCIENCES
NKA TRUMAN UNIVERSITY		

4. Military Service

Are you or have you ever been a member of the Armed Forces?

☐ Yes ☒ No

Date of Service:

Branch or Component:

Date and Type of Discharge:

5. Interest/Activities/Community and/or Civic Involvement

Are you currently or have you ever served on any City Volunteer Board or Committee?

☐ Yes ☒ No

If yes, which Board or Committee?

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. Qualifications for Appointment

State your experiences and interests or elements of your personal history that qualify you for this appointment.

My personal interest in the community and professional career in enforcement of municipal/county/state building codes and supervision and advisor of Municipal/County Building/Planning/Zoning Electrical Departments for over 30 years. I am now retired for five years and looking to serve the public in a voluntary role. My Florida State Licenses support my skills, knowlege and abilities and ensure code adherence and reliable advice.

Revised 1/27/26

Additional content from previous item:

Additional content line 1 from previous item

Additional content line 2 from previous item

Additional content line 3 from previous item

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:

☒ Yes ☐ No

If yes, list below

I am State of Florida certified and licensed Master Electrician #EC0002194, Plans Examiner Unlimited#PX2558, FEMA Certified Disaster Recovery, Standard Electrical Inspector (Unlimited) #BN1701

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below:

☐ Yes ☒ No

If yes, list below

--

Have you ever been elected or appointed to any public office? If yes, list below:

☐ Yes ☒ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment?

☐ Yes ☒ No

If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida?

☒ Yes ☐ No

If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No.	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date
EC0002194	Master electrician since 1984 approx	State of Florida	none
BN1701	Chief Electrical Inspector since 1989 approx	State of Florida	none
PX2558	Plans Examiner since 1990 approx	State of Florida	none

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

My 30 years as a Chief Electrical Inspector and Plans Examiner and Master Electrician perfectly match this scope, as I am already accustomed to evaluating technical plans against strict statutory criteria rather than personal preference. Furthermore, I am deeply familiar with the responsibilities, ethics, and dynamics of public service and professional leadership. Having served as President of the International Association of Electrical Inspectors (IAEI), Broward County Florida Chapter. I possess firsthand experience leading professional organizations and navigating public meeting protocols, administrative processes, and collaborative decision-making. I understand how to balance the technical merits of a project with community standards, state statutes, and public feedback to reach fair, impactful conclusions. My practical background in code enforcement and municipal leadership allows me to hit the ground running without a learning curve.

Page 4 of 6

Revised 1/27/26

Additional content from previous item:

What is your understanding of the relationship of this Board or Committee to the City Council?

The role of a volunteer on the Enforcement Board and/or Planning & Land Development Board is to serve as an objective, code driven decision maker and advisor on the physical growth, zoning and long-range development of the City of Palm Coast. The Boards recommendations will aide the City Council in reaching informed, factual, unbiased decisions. In addition, with my professional background, and State certified licenses of 30 years, I would add an expertise to the Board's decision making process and aid in the plan review of the state/local codes and ordinance which would enhance the decision making process and results of the Boards overall responsibilities.

7. References – Please list three references (business and/or personal)

Name, Address & Telephone Number

Dave Tringo, Building Dept Director, 100 SE 12 St Fort Lauderdale, FL 33316 954-605-0127

Name, Address & Telephone Number

Jack Fisher, CAP Government, Building Official, 100 SE 12 St Fort Lauderdale, FL 33316 954-604-9033

Name, Address & Telephone Number

Ellison (Kay) McCrary, City of Pompano Beach Planning Dept Senior Plans Examiner III, 954-260-7217

8. Acknowledgment

If required by law, will you file a financial disclosure statement?

☒ Yes

☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

Date

Jimmy M. Sugg

06/26/2026

Note: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

Return to:

City Clerk
City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

Phone: [386-986-3713](tel:386-986-3713)

Email: cityclerk@palmcoastgov.com

Website: www.palmcoastgov.com

All city boards and committees are subject to the Sunshine Law and Public Records Law.

Sunshine Law: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Revised 1/27/26

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