Flagler County Board of County Commissioners
Consent: BOCC Departments / Agenda Item 7.g.

Meeting Date:	November 16, 2026
Department Contact:	Holly Albanese, Library Director
Subject:	**Approval of FY 2026-27 State Aid to Libraries Annual Plan of Service.**

Overview/Summary:
The State Aid to Libraries Grant is an annual program administered by the Florida Department of State, Division of Library and Information Services. State Aid is an incentive program designed to assist qualifying counties in providing adequate library services. The Annual Plan of Service for 2026-27 is due by December 1, 2026, and includes the goals, objectives and activities supported during FY 2026-27. The Library Board of Trustees has reviewed and approved the 2026-27 Annual Plan of Service.

Strategic Plan:
Goal 3 – Provide an Excellent Customer Experience
Objective EG 3.1: Create and implement best practices for customer interaction within all county departments/divisions.

Funding Information:
State Aid to Libraries Grant is budgeted in Revenue Account 1001-001-0000-334700-330-00-000-000-334700 and expended in the library budget. The amount included in the adopted FY 26-27 Budget is $20,669.

Recommendations:
Staff recommends that the Board approve and for the Chair to sign the FY 2026-27 State Aid to Libraries Annual Plan of Service.

Attachments:
1. Annual Plan 2027 final
2. Annual Plan 2027 with markup
3. fy2026-2027-state-aid-grant-estimates-august-2026

The Flagler County Public Library

Annual Plan of Service: FY 2026 – 2027

Approved by the Flagler County Board of County Commissioners:

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Signature and Date

This is our Annual Plan of Service for Fiscal Year 2026-2027, which is based on the goals and objectives as set forth in the Flagler County Public Library's Long-Range Plan for Fiscal Years 2024-2027.

Long-Range Plan

The Long-Range Plan was created from information collected during the planning process. This process allowed library staff to develop an understanding of the strengths and weaknesses of the library system as well as the opportunities and threats presented by the environment in which the library system operates. The Annual Plan should be read and understood in conjunction with the Long-Range Plan currently in effect. Following is the vision and mission statement, which was predicated on the collective needs of a growing and diverse community.

Vision Statement:

The Flagler County Public Library is a platform on which the community can interact, create, and learn.

Mission Statement:

The Flagler County Public Library provides a welcoming environment that encourages self-directed education, civic engagement, and instructive and enlightening experiences.

Goals for FY 2026 – 2027

Institute the Understanding and Practice of FIRST, the County's Core Values.
Improve Library Service Quality, Effectiveness and Efficiency in Service Delivery
Ensure Positive Customer Experiences
Enhance Employee Engagement
Develop Performance Indicators

Goal 1: Institute the Understanding and Practice of FIRST, The County's Core Values. *(**F**iscal Accountability, **I**nnovative Solutions, **R**esponsible Growth, **S**uperior Service, and **T**ransparent Government.)*

1.1 Create an on-boarding program for staff.

- By end of December 2027, prepare an on-boarding program for new hires to include four phases (pre-onboarding, building culture, role specific training, transition to full employee)
- New library staff will be trained to work in library departments other than their own to gain a better understanding of library offerings.

1.2 Hold annual staff briefings.

- Meet with staff annually to discuss core values.
- The Palm Coast Library team will meet quarterly.
- The Bunnell Library team will meet quarterly.
- Plan a Staff Development Day 2027 – for staff to interact and learn as a team.

1.3 Build a culture of innovation.

- Continually encourage brainstorming and collaboration, empower staff, hire diverse talent, and facilitate anonymous suggestions.
- Expand library programs to unserved/underserved areas of the county.

1.4 Provide fiscally sound, dynamic, and responsive resources, services and programs.

- Communicate with the Friends during their annual budget creation process so it includes funding for library programs, program supplies, and other departmental needs.
- Collaborate with staff of local organizations to provide free classes, workshops, or events.
- Ensure the annual passport facility and staff requirements are completed and all paperwork filed.
- Continually recruit and train volunteers to assist in various library departments.
- Complete all State Aid documents and apply for grants when feasible.

1.5 Build community trust and transparency.

- Publish the annual statistics of service on the library website and social media pages.
- Plan a public meeting to provide a presentation of finances, usage, new services, growth, and to encourage suggestions.
- Continue to post the Library Board of Trustees monthly agenda and minutes and encourage public participation.

Goal 2: Improve Library Service Quality, Effectiveness and Efficiency in Service Delivery.

2.1 Evaluate services and implement improvements.

- As funding permits, or through alternative sources such as impact fees, passport revenue, or the Friends of the Library, design and construct a 3,000-square-foot community room on the west side of the Palm Coast Library by the end of fiscal year 2028.
- Design an interior map by the end of fiscal year 2027 to assist customers with material locations.

2.2 Ensure timely acquisition, cataloging, and processing of library materials.

- Continue to evaluate cataloging and processing workflows for efficiency.
- Continue to utilize RDA (resource description and access) toolkit program to implement RDA cataloging standards.
- Continue to cross-train additional library staff on cataloging workflows to expedite the processing of library materials.
- On a continuing basis, correct existing bibliographic records and technical errors and add access points as needed.

2.3 Provide up-to-date print and electronic resources and expert assistance.

- Maintain and evaluate use of all collections to include ordering, weeding, and repairing.
- Continually evaluate the use of current electronic resources to determine effectiveness and identify alternatives, if necessary.
- Continue to provide training to all staff on the use of library subscription-based electronic resources.

- Staff will continually provide research services in-person, over the phone, via email, and through social media.

2.4 Provide outreach services.

- Library staff will continually investigate developing and presenting needed literacy classes at local learning centers, youth centers, and senior centers.
- Expand digital collections to be accessed off-site outside of library hours.
- Youth Services staff will continue to collaborate with Homeschool Cooperatives and schedule learning opportunities for students.

2.5 Promote library classes, resources, and services.

- Staff will continue to prepare in-house flyers and brochures for all services, classes, workshops, and events.
- Library staff will continually promote and advertise all resources, services, and programs through local newspapers, county press releases, local radio stations, library website, and social media pages.
- Library staff will collaborate with the Friends of the Library on a continual basis to send library events calendars via social media and email.

Goal 3: Ensure Positive Customer Experiences

3.1 Establish and implement an ongoing Customer Service Training Program.

- Continually evaluate service standards, including wait times and "getting to yes" practices.

3.2 Create an on-boarding experience for new customers.

- Review available ILS (Integrated Library System) updates for new features and implement updates as necessary.
- Continue to review and update the library welcome packet for new customers as needed.
- As time allows, investigate creating "how to" videos for various library resources to be posted on the library social media.

3.3 Deliver experiences that offer the opportunity for the community to interact, create, and learn.

- Youth Services staff will continue to provide weekly engaging and innovative programs for children that encourage STEAM (Science, Technology, Engineering, Arts, and Math) related skills.
- Youth Services staff will continue to provide weekly story classes and baby classes to help build listening skills through creative play; and a foundation for subsequent reading and writing skills to expand vocabulary and stimulate brain development.
- Youth Services staff will continue monthly Book Clubs to foster literary discussion and promote socialization around reading.
- Youth Services staff will continue to collaborate with the Flagler Humane Society to provide weekly PAWS to Read classes for beginning readers.
- Youth Services staff will maintain the "Musical Garden" at the Palm Coast Library using funding raised by the Friends of the Library.
- Youth Services staff will continue to host monthly multigenerational Family Builder Lab programs that incorporate play engineering systems (Legos, Strawbees, Brainflakes, etc); participants acquire the ability for abstract thought/symbolic representation and an understanding of rules – all of which are fundamental for linguistic processing.
- Youth Services staff will continue to work with the City of Palm Coast to provide a "Story Walk" in Linear Park. The "Story Walk" will change monthly and promotes literacy, reading, health, exercise, and movement.
- Provide a regular food education and safety program for youth at the Bunnell Library.
- Continue to offer educational and entertaining summer reading workshops and events for all ages.
- Library staff will continue to offer classes, workshops, and events annually that are multigenerational and promote critical thinking and reading comprehension.

- Palm Coast Library will create a series of monthly programs focusing on Life-Skills; Focusing on operational tasks such as financial responsibility, home care and maintenance, health and safety, and time management.
- Palm Coast Library will create a Military Speaker Series, inviting a special guest speaker quarterly to speak about personal experience, military history, or local military operations.
- Continue to host an annual Veterans Resource Fair at the Palm Coast Library to highlight community partners and their services available to veterans.
- Library staff will continue to expand adult literacy initiatives through collaboration with various local organizations to provide educational or informational classes and workshops.
- Continue to offer instructor led wellness classes as funding and room availability allows.
- Continue to host monthly movie showings to encourage all-ages library engagement through the selection of Box Office hits, educational documentaries, and book-to-movie screenings.
- Continue the Annual “Flagler Reads Together” program in March, which engages the community through programming and discussions based on themes in a staff-chosen novel.
- Continue to utilize the Palm Coast Library Meeting Room and Bunnell Library Innovation Lab to offer educational technology programs taught by library staff.
- Continue to host an annual “Earth Day Celebration” at the Bunnell Library with multiple presenters, interactive programs, music, and other events for all ages.
- Present an “Art Fest” at the Bunnell Library, showcasing local artists and their works.
- Continue to host an annual “Book Fest” at the Palm Coast Library, showcasing local authors and their works.
- Partner with the Flagler County Humane Society to host an annual “Dog Show” with adoptable at-risk dogs at the Bunnell Library.

- As budget allows, the Bunnell Library will continue to host monthly large-scale events and presentations for the community.

3.4 Improve and enhance technology.

- Evaluate the need and interest to procure new and innovative technology to enhance service delivery and budget accordingly.
- Collaborate with the Flagler County Innovation Department to ensure all current computer hardware, software, and peripherals are working effectively as well as to plan for replacements.
- Library staff will continually update the library website and events calendar as-needed to ensure information is current and accurate.
- Library staff will continuously create content and marketing to share on various social media platforms.

3.5 Provide safe, clean and inviting facilities.

- Evaluate any renovation needs for library facilities and add them to the Capital Improvement Plan if the need is determined.
- Ensure carpet/floors are cleaned twice a year and upholstery is cleaned as necessary.
- Library staff will continuously ensure the buildings and sidewalks are cleaned and properly maintained.

3.6 Create collections to support community priorities and needs.

- Continually evaluate the need for reference material in print format, reduce if needed and replace with digital access.
- Develop the collection through use of various professional publications, online resources, and staff/public suggestions to purchase.
- Continue to systematically cull items from the collection to make the best use of space, to provide current accurate information and quality library materials.
- Annually review the standing-order lists and adjust quantities and author selection based on customer demand and as budget allows.
- Youth Services staff will continually review summer reading lists and purchase materials in various formats to support the local schools.

3.7 Annually review and update as needed all planning and policy documents.

- Per the Library Policy Schedule, prepare revisions for review and present at the next scheduled Library Board of Trustees meeting.
- Maintain policy of providing open access to all materials, displays, and programs.
- Evaluate the Food for Fines Program during 2027 and determine if need is still warranted and if dates of the program need to be adjusted.
- Start the planning and documentation process to revise the Long Range Plan in 2027 to cover the years 2028-2032.

Goal 4: Enhance Employee Engagement.

4.2 Build Trust.

- Management staff will solicit feedback on a continuous basis via surveys and meetings.

4.3Encourage Professional development and growth.Empower employees to be brand ambassadors of the Flagler County Public Library.

- Evaluate the feasibility of procuring some team apparel to encourage participation in brand building; purchase if budget allows or with alternative funding such as the Friends of the Library.

4.4 Provide staff training and continued educational opportunities.

- Staff will take advantage of training opportunities through local multi-type cooperatives and other professional organizations.
- Provide all staff opportunities to attend annual state and national conferences.

Goal 5: Develop Performance Indicators.

5.1 Gather customer data about the library.

- Update the “Library User Survey” and annually distribute to customers in-person, through social media, and the library website – review results and adjust library policies and procedures as necessary.

- Continue to create and provide short feedback forms at all classes, workshops, or events to improve quality of future programming.
- By the end of 2026, implement an anonymous suggestion box to allow for comments about library staff, facilities, services, or programs.

5.2 Return on Investment.

- Gather monthly usage statistics and report to the Library Board of Trustees.
- Prepare an annual report of usage statistics to share on the website and social media.
- Prepare a monthly report for the County Administrator as part of the updates to the Board of County Commissioner's.
- Prepare the State Aid annual statistics sheets by December 1st.
- Gather the monthly "you saved" totals provided by the Polaris ILS and share this data with the public through the website and social media.

The Flagler County Public Library

Annual Plan of Service: FY 2026~~5~~ – 2027~~6~~

Approved by the Flagler County Board of County Commissioners:

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Signature and Date

This is our Annual Plan of Service for Fiscal Year 2026~~5~~-2027~~6~~, which is based on the goals and objectives as set forth in the Flagler County Public Library's Long-Range Plan for Fiscal Years 2024-2027.

Long-Range Plan

The Long-Range Plan was created from information collected during the planning process. This process allowed library staff to develop an understanding of the strengths and weaknesses of the library system as well as the opportunities and threats presented by the environment in which the library system operates. The Annual Plan should be read and understood in conjunction with the Long-Range Plan currently in effect. Following is the vision and mission statement, which was predicated on the collective needs of a growing and diverse community.

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Goals for FY 2026~~5~~ – 2027~~6~~

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Develop Performance Indicators

Goal 1: Institute the Understanding and Practice of FIRST, The County's Core Values. *(**F**iscal Accountability, **I**nnovative Solutions, **R**esponsible Growth, **S**uperior Service, and **T**ransparent Government.)*

1.1 Create an on-boarding program for staff.

- By end of December 2027~~5~~, prepare an on-boarding program for new hires to include four phases (pre-onboarding, building culture, role specific training, transition to full employee)
- New library staff will be trained to work in library departments other than their own to gain a better understanding of library offerings.

1.2 Hold annual staff briefings.

- Meet with staff annually to discuss core values.
- ~~Meet with the library management team quarterly.~~
- The Palm Coast Library team will meet quarterly.
- The Bunnell Library team will meet quarterly.
- Plan a Staff Development Day 2027~~6~~ – for staff to interact and learn as a team.

1.3 Build a culture of innovation.

- Continually encourage brainstorming and collaboration, empower staff, hire diverse talent, and facilitate anonymous suggestions.
- Expand library programs to unserved/underserved areas of the county.

1.4 Provide fiscally sound, dynamic, and responsive resources, services and programs.

- Communicate with the Friends during their annual budget creation process so it includes funding for library programs, program supplies, and other departmental needs.
- Collaborate with staff of local organizations to provide free classes, workshops, or events.
- Ensure the annual passport facility and staff requirements are completed and all paperwork filed.
- Continually recruit and train volunteers to assist in various library departments.
- Complete all State Aid documents and apply for grants when feasible.

1.5 Build community trust and transparency.

- Publish the annual statistics of service on the library website and social media pages.
- Plan a public meeting to provide a presentation of finances, usage, new services, growth, and to encourage suggestions.
- Continue to post the Library Board of Trustees monthly agenda and minutes and encourage public participation.

Goal 2: Improve Library Service Quality, Effectiveness and Efficiency in Service Delivery.

2.1 Evaluate services and implement improvements.

- ~~As the budget allows, and/or with alternative funding sources, add a 2-4 person study booth at the Bunnell Library @ NEXUS.~~
- ~~Look into the feasibility of adding HoldIT lockers to the Bunnell Library @ NEXUS .~~
- As funding permits, or through alternative sources such as impact fees, passport revenue, or the Friends of the Library, design and construct a 3,000-square-foot community room on the west side of the Palm Coast Library by the end of fiscal year 2028.
- Design an interior map by the end of fiscal year 2027~~6~~ to assist customers with material locations.

2.2 Ensure timely acquisition, cataloging, and processing of library materials.

- Continue to evaluate cataloging and processing workflows for efficiency.
- Continue to utilize RDA (resource description and access) toolkit program to implement RDA cataloging standards.
- Continue to cross-train additional library staff on cataloging workflows to expedite the processing of library materials.
- On a continuing basis, correct existing bibliographic records and technical errors and add access points as needed.
- ~~Research a replacement vendor program for the current cataloging utility software that is no longer offered.~~
- ~~Research a replacement vendor for print materials and begin transition as the largest library book vendor will cease operations in January 2026.~~

2.3 Provide up-to-date print and electronic resources and expert assistance.

- Maintain and evaluate use of all collections to include ordering, weeding, and repairing.
- Continually evaluate the use of current ~~online~~electronic resources to determine effectiveness and identify alternatives, if necessary.
- Continue to provide training to all staff on the use of library subscription-based electronic resources.
- Staff will continually provide research services in-person, over the phone, via email, and through social media.

2.4 Provide outreach services.

- Library staff will continually investigate developing and presenting needed literacy classes at local learning centers, youth centers, and senior centers.
- Expand digital collections to be accessed off-site outside of library hours.
- Youth Services staff will continue to collaborate with Homeschool Cooperatives and schedule learning opportunities ~~classes~~ for students.
- ~~Continue to use the Food for Fines program items and donation materials for the "Food for Thought" kiosk program, promoting the library and literacy in under-served areas of the county.~~p
- ~~Staff will collaborate with Flagler County Senior Services to provide identified needed services at the Nexus Center congregate meal site.~~

2.5 Promote library classes, resources, and services.

- Staff will continue to prepare in-house flyers and brochures for all services, classes, workshops, and events.
- Library staff will continually promote and advertise all resources, services, and programs through local newspapers, county press releases, local radio stations, library website, and social media pages.

- Library staff will collaborate with the Friends of the Library on a continual basis to send library events calendars ~~send their membership updates on~~ via social media and ~~via~~ email.

Goal 3: Ensure Positive Customer Experiences

3.1 Establish and implement an ongoing Customer Service Training Program.

- Continually evaluate service standards, including wait times and "getting to yes" practices.

3.2 Create an on-boarding experience for new customers.

- Review available ILS (Integrated Library System) updates for new features and implement updates as necessary.
- Continue to review and update the library welcome packet for new customers as needed.
- As time allows, investigate creating "how to" videos for various library resources to be posted on the library social media.

3.3 Deliver experiences that offer the opportunity for the community to interact, create, and learn.

- Youth Services staff will continue to provide weekly engaging and innovative programs for ~~tweens and teens~~children that encourage STEAM (Science, Technology, Engineering, Arts, and Math) related skills.
- Youth Services staff will continue to provide weekly story classes and baby classes to help build listening skills through creative play; and a foundation for subsequent reading and writing skills to expand vocabulary and stimulate brain development.
- Youth Services staff will continue monthly Book Clubs to foster literary discussion and promote socialization around reading.
- Youth Services staff will continue to collaborate with the Flagler Humane Society to provide weekly PAWS to Read classes for beginning readers.

- Youth Services staff will maintain the "Musical- Garden" at the Palm Coast Library using funding raised by the Friends of the Library.
- Youth Services staff will continue to host monthly multigenerational Family Builder Lab programs that incorporate play engineering systems (Legos, Strawbees, Brainflakes, etc); participants acquire the ability for abstract thought/symbolic representation and an understanding of rules – all of which are fundamental for linguistic processing.
- Youth Services staff will continue to work with the City of Palm Coast to provide a "Story Walk" in Linear Park. The "Story Walk" will change monthly and promotes literacy, reading, health, exercise, and movement.
- Provide a regular food education and safety program for youth at the Bunnell Library.
- Continue to offer educational and entertaining summer reading workshops and events for all ages.
- ~~Celebrate the Grand Opening of the Bunnell Library @ Nexus Center in December 2025 with a ceremony and activities for both adults and children.~~
- Library staff will continue to offer classes, workshops, and events annually that are multigenerational and promote critical thinking and reading comprehension.
- Palm Coast Library will create a series of monthly programs focusing on Life-Skills; Focusing on operational tasks such as financial responsibility, home care and maintenance, health and safety, and time management.
- Palm Coast Library will create a Military Speaker Series, inviting a special guest speaker quarterly to speak about personal experience, military history, or local military operations.
- -Continue to ~~H~~host an annual Veterans Resource Fair ~~in 2026~~ at the Palm Coast Library to highlight community partners and their services available to veterans.

- Library staff will continue to expand adult literacy initiatives through collaboration with various local organizations to provide educational or informational classes and workshops.
- Continue to offer instructor led wellness classes as funding and room availability allows.
- Continue to host monthly movie showings to encourage all-ages library engagement through the selection of Box Office hits, educational documentaries, and book-to-movie screenings.
- Continue the Annual "Flagler Reads Together" program in March, which engages the community through programming and discussions based on themes in a staff-chosen novel.
- ~~Research staff will continue to utilize the mobile laptop lab to provide instructional classes and workshops to promote adult digital literacy.~~
- Continue to utilize the Palm Coast Library Meeting Room and Bunnell Library Innovation Lab to offer educational technology programs taught by library staff.
- ~~As budget allows, or with alternative funding from the Friends of the Library, continue to offer newly established "seed library" to promote gardening and support food security in the community.~~
- Continue to host an annual "Earth Day Celebration" at the Bunnell Library with multiple presenters, interactive programs, music, and other events for all ages.
- Present an "Art Fest" at the Bunnell Library, showcasing local artists and their works.
- Continue to host an annual "Book Fest" at the Palm Coast Library, showcasing local authors and their works.
- Partner with the Flagler County Humane Society to host an annual "Dog Show" with adoptable at-risk dogs at the Bunnell Library.
- As budget allows, the Bunnell Library will continue to host monthly large-scale events and presentations for the community.
- ~~In 2026, implement a Tech Tuesday's digital literacy program utilizing the Innovation Lab at the Bunnell Library @ NEXUS Center.~~

- ~~Continue collaborating with the Flagler County UF/IFAS Extension Master Gardeners to provide monthly plant clinics and programming to promote Florida friendly landscaping.~~
- ~~Starting Fall 2025 and throughout 2026, in partnership with the Master Gardeners & UF/IFAS Extension, offer a series of programs to address food scarcity through urban horticulture practices.~~

3.4 Improve and enhance technology.

- Evaluate the need and interest to procure new and innovative technology to enhance service delivery and budget accordingly.
- Collaborate with the Flagler County Innovation Department to ensure all current computer hardware, software, and peripherals are working effectively as well as to plan for replacements.
- ~~If budget allows or with alternative funding, purchase podcasting equipment for the Bunnell Library @ NEXUS podcasting room.~~
- Library staff will continuallye ~~to~~ update the library website and events calendar as-needed to ensure information is current and accurate.
- Library staff will continuously create content and marketing to share on various social media platforms.

3.5 Provide safe, clean and inviting facilities.

- Evaluate any renovation needs for library facilities and add them to the Capital Improvement Plan if the need is determined.
- Ensure carpet/floors are cleaned twice a year and upholstery is cleaned as necessary.
- Library staff will continuously ensure the buildings and sidewalks are cleaned and properly maintained.
- ~~By the end of 2025, complete the transfer of materials, equipment, and staff from the Bunnell Library at the Marvin's Garden location to the Bunnell Library @ NEXUS Center.~~

3.6 Create collections to support community priorities and needs.

- Continually evaluate the need for reference material in print format, reduce if needed and replace with digital access.

- Develop the collection through use of various professional publications, online resources, and staff/public suggestions to purchase.
- Continue to systematically cull items from the collection to make the best use of space, to provide current accurate information and quality library materials.
- Annually review the standing-order lists and adjust quantities and author selection based on customer demand and as budget allows.
- Youth Services staff will continually review summer reading lists ~~by April 2026~~ and purchase materials in various formats to support the local schools.

3.7 Annually review and update as needed all planning and policy documents.

- Per the Library Policy Schedule, prepare revisions for review and present at the next scheduled Library Board of Trustees meeting.
- Maintain policy of providing open access to all materials, displays, and programs.
- Evaluate the Food for Fines Program during 2027 and determine if need is still warranted and if dates of the program need to be adjusted.
- Start the planning and documentation process to revise the Long Range Plan in 2027 to cover the years 2028-2032.

Goal 4: Enhance Employee Engagement.

~~4.1~~4.2 Build Trust.

- Management staff will solicit feedback on a continuous basis via surveys and meetings.
- Encourage Professional development and growth.~~.~~

~~4.2~~4.3 ~~-~~Empower employees to be brand ambassadors of the Flagler County Public Library.

- Evaluate the feasibility of procuring some team apparel to encourage participation in brand building; purchase if budget

allows or with alternative funding such as the Friends of the Library.

4.34.4 Provide staff training and continued educational opportunities.

- ~~Hold bi-monthly Passport Team meetings to keep staff apprised of updated procedures and to share experiences/ideas.~~
- Staff will take advantage of training opportunities through local multi-type cooperatives and other professional organizations.
- Provide all staff opportunities to attend annual state and national conferences.

Goal 5: Develop Performance Indicators.

5.1 Gather customer data about the library.

- Update the "Library User Survey" and annually distribute to customers in-person, through social media, and the library website – review results and adjust library policies and procedures as necessary.
- Continue to create and provide short feedback forms at all classes, workshops, or events to improve quality of future programming.
- By the end of 2026, implement an anonymous suggestion box to allow for comments about library staff, facilities, services, or programs.

5.2 Return on Investment.

- Gather monthly usage statistics and report to the Library Board of Trustees.
- Prepare an annual report of usage statistics to share on the website and social media.
- Prepare a monthly report for the County Administrator as part of the updates to the Board of County Commissioner's.
- Prepare the State Aid annual statistics sheets by December 1st.
- Gather the monthly "you saved" totals provided by the Polaris ILS and share this data with the public through the website and social media.

Fiscal Year 2026-2027 State Aid to Libraries Grant ESTIMATES

County/Municipality	Operating Grant	Equalization Grant	Total Grant
Alachua County	$259,872	N/A	$259,872
Baker County	$2,126	$39,100	$41,226
Bay County	$36,988	N/A	$36,988
Bradford County	$5,377	$197,825	$203,202
Brevard County	$311,471	N/A	$311,471
Broward County	$999,381	N/A	$999,381
Calhoun County	$5,731	$212,812	$218,543
Charlotte County	$73,025	N/A	$73,025
Citrus County	$58,501	N/A	$58,501
Clay County	$53,110	N/A	$53,110
Collier County	$115,317	N/A	$115,317
Columbia County	$17,820	$428,016	$445,836
Desoto County	$3,834	$69,713	$73,547
Dixie County	$2,877	$106,693	$109,570
Duval County	$559,238	N/A	$559,238
Escambia County	$102,349	N/A	$102,349
Flagler County	$23,805	N/A	$23,805
Franklin County	$4,637	$83,609	$88,246
Gadsden County	$9,004	$328,875	$337,879
Gilchrist County	$3,002	$55,294	$58,296
Glades County	$1,404	$25,961	$27,365
Gulf County	$2,826	$50,773	$53,599
Hamilton County	$7,773	$286,946	$294,719
Hardee County	$2,476	$45,025	$47,501
Hendry County	$8,701	$155,152	$163,853

Hernando County	$39,946	$428,016	$467,962
Highlands County	$11,609	$198,095	$209,704
Hillsborough County	$785,424	N/A	$785,424
Holmes County	$2,095	$77,788	$79,883
Indian River County	$57,331	N/A	$57,331
Jackson County	$5,555	$101,379	$106,934
Jefferson County	$5,073	$187,416	$192,489
Lafayette County	$1,447	$53,893	$55,340
Lake County	$139,819	N/A	$139,819
Lee County	$399,850	N/A	$399,850
Leon County	$85,148	N/A	$85,148
Levy County	$4,349	$78,636	$82,985
Liberty County	$1,126	$20,966	$22,091
Madison County	$8,049	$296,933	$304,982
Manatee County	$134,328	N/A	$134,328
Marion County	$114,642	N/A	$114,642
Martin County	$81,448	N/A	$81,448
Miami-Dade County	$1,189,584	N/A	$1,189,585
Monroe County	$51,072	N/A	$51,072
Nassau County	$23,377	N/A	$23,377
Okaloosa County	$64,220	N/A	$64,220
Okeechobee County	$7,004	$125,009	$132,013
Orange County	$661,815	N/A	$661,815
Osceola County	$109,428	N/A	$109,428
Palm Beach County	$745,683	N/A	$745,683
Pasco County	$145,658	N/A	$145,658
Pinellas County	$525,536	N/A	$525,536
Polk County	$166,737	N/A	$166,737
Putnam County	$10,581	$182,468	$193,049

Saint Johns County	$106,333	N/A	$106,333
Saint Lucie County	$83,543	N/A	$83,543
Santa Rosa County	$39,248	N/A	$39,248
Sarasota County	$209,975	N/A	$209,975
Seminole County	$114,675	N/A	$114,675
Sumter County	$42,777	N/A	$42,777
Suwannee County	$23,758	$428,016	$451,774
Taylor County	$3,226	$59,333	$62,559
Union County	$2,452	$91,308	$93,760
Volusia County	$279,853	N/A	$279,853
Wakulla County	$7,000	$127,524	$134,524
Walton County	$19,223	N/A	$19,223
Washington County	$7,001	$257,830	$264,831
Altamonte Springs	$5,264	N/A	$5,264
Apalachicola	$2,221	N/A	$2,221
Boynton Beach	$36,704	N/A	$36,704
Delray Beach	$29,103	N/A	$29,103
Fort Myers Beach	$26,360	N/A	$26,360
Hialeah	$30,152	N/A	$30,152
Lake Park	$7,433	N/A	$7,433
Lake Worth Beach	$8,647	N/A	$8,647
Lantana	$2,374	N/A	$2,374
Maitland	$11,426	N/A	$11,426
New Port Richey	$16,323	N/A	$16,323
North Miami	$17,299	N/A	$17,299
North Miami Beach	$22,851	N/A	$22,851
North Palm Beach	$13,518	N/A	$13,518
Oakland Park	$11,092	N/A	$11,092

Riviera Beach	$14,139	N/A	$14,139
Sanibel	$24,200	N/A	$24,200
West Palm Beach	$78,584	N/A	$78,584
Winter Park	$58,383	N/A	$58,383
Total	**$9,603,761**	**$4,800,404**	**$14,404,120**
Multicounty Grants			
Heartland Library Cooperative			$450,000
New River Public Library Cooperative			$327,205
Northwest Regional Library System			$350,000
PAL Public Library Cooperative			$350,000
Panhandle Public Library Cooperative System			$350,000
Suwannee River Regional Library System			$350,000
Three Rivers Regional Library System			$372,747
Wilderness Coast Public Libraries			$350,000
Total			**$2,899,952**
Grand Total			**$17,304,072**